

LIST OF VALID PHOTO-BEARING IDENTIFICATION DOCUMENTS ISSUED AND SIGNED BY AN OFFICIAL AUTHORITY

Passport (in case of foreign passport, must have English characters/translations)
Driver's License
Professional Regulations Commission (PRC) ID
Tax Identification Number Card
Government Service and Insurance System (GSIS) e-Card
Social Security System (SSS) Card
Seaman's Book
Alien Certification of Registration (ACR)/Immigrant Certificate of Registration (ICR)
Integrated Bar of the Philippines ID
Overseas Workers Welfare Administration (OWWA) ID
Overseas Filipino Worker (OFW) ID
Government office and GOCC ID (AFP or HDMF IDs)
Philippine Health Insurance Corporation's (PhilHealth) Health Insurance Card ng Bayan
Maritime Industry Authority (MARINA) ID Card
Postal ID
Voter's ID
Senior Citizen card
Certification from the National Council for the Welfare of Disabled Persons (NCWDP)
Student ID issued and signed by the principal or head of the school
Company ID issued by private entities or institutions registered with or supervised or regulated either by the Bangko Sentral ng Pilipinas (BSP), Securities and Exchange Commission (SEC) or Insurance Commission (IC)
National Bureau of Investigation (NBI) clearance
Police clearance
Barangay Certification

Please note:

"Official Authority" shall refer to any of the following:

Government of the Republic of the Philippines

Its political subdivisions and instrumentalities

GOCCs

Private entities or institutions registered with or supervised or regulated either by the BSP, SEC or IC

For updates on Name and Civil Status (change of name due to legal adoption, Single to Married, Married to Single, etc.), copy of the valid documents (such as NSO Certified Marriage Contract, or any valid documents evidencing the change of names) shall be secured from the individual Client to serve as proof in accomplishing a new CIS and updating of CIF.