

About Unit Investment Trust Funds (UITFs)	
What is a UITF?	A UITF is an open-ended pooled trust fund in any currency operated by a Trust entity in accordance to the set Plan Rules of the UITF and made available by participation.
Is there a maturity date?	UITFs have no maturity date and are open ended. Redemptions may be made anytime. However, if redeemed within the holding period, a penalty of 5% of the redemption proceeds will apply.
Are returns of UITF guaranteed?	No. UITFs do not carry a guarantee of income and principal. It is not a deposit product and is not guaranteed by Bank of Commerce.
Are UITFs covered by PDIC?	Since UITFs are not deposit products, it is not covered by the Philippine Deposit Insurance Corporation.
How are the underlying assets of UITF valued?	UITFs use a mark-to-market method in valuing the underlying assets of the UITF. This valuation method computes for the Net Asset Value based on the fair market value of the UITF’s assets. It takes into account the accrued interest and the unrealized gains or losses of the underlying assets based on their prevailing market prices.
How is the Net Asset Value per unit computed?	The Net Asset Value per unit is determined daily and computed by dividing the Total Net Asset Value (Total Assets minus Total Liabilities) by the UITF’s total number of outstanding units of participation.
What is the proof of investment?	A Confirmation of Participation (COP) will be made available within five (5) banking days from trade date. A COP will be given to the client for every subscription made.

About the DIVERSITY Money Market Fund	
What is the type of UITF	A peso-denominated money market fund that is invested principally in short-term, fixed-income deposits with portfolio duration of one (1) year or less
What is the Investment Objective?	To prevent the loss of principal by investing in a diversified portfolio of bank deposits
What are the underlying assets?	Diversified portfolio of deposits with local banks and/or branches of foreign banks operating in the Philippines
What are the features?	<div><div><ul style="list-style-type: none">Investor ProfileInvestment HorizonMinimum holding periodMinimum initial amountMinimum additional</div><div>CONSERVATIVE Less than 1 year 7 days PhP 10,000 PhP 1,000</div></div>
What is the Trust fee?	A trust fee will be computed equivalent to 0.25% per annum based on the daily Net Asset Value (NAV) of the UITF and shall be accrued on a daily basis.
How soon will I get the proceeds when I redeem?	For redemptions processed before 11:30 AM, proceeds will be credited to the client’s settlement account the following banking day.

How to Open? How to redeem?	
How do I open a UITF account?	<div><div><div>1.</div><div>Provide identification documents to the UITF Marketing Personnel</div></div><div><div>2.</div><div>Undergo a Client Suitability Assessment to determine the client’s investor profile</div></div><div><div>3.</div><div>Be advised of resulting risk profile the recommended UITF/s given the resulting risk profile, and<ul style="list-style-type: none">Agree with the resulting risk profile and select the preferred UITF/sDisagree with the resulting risk profile, request for re-classification by signing a waiver, and select the preferred UITF/s</div></div><div><div>4.</div><div>Be advised of risks associated with investing in the UITF through the Risk Disclosure Statement</div></div><div><div>5.</div><div>Complete the UITF Account Opening Forms</div></div><div><div>6.</div><div>Open/ designate a BOC CASA account as a settlement account (SA) and ensure funding</div></div></div>
How do I add?	Kindly submit a signed Debit Advice to your servicing branch, and a Letter of Instruction to TSD.
How do I redeem?	The duly signed COP must be surrendered to your servicing BOC branch before 11:30am.
What is the cut-off for transactions for the UITF?	The cut-off time is 11:30AM for both subscriptions and redemptions. Transactions beyond the cut-off time will be processed the following banking day
What are the UITF Account Opening Forms?	<div><div><div>1.</div><div>1 Original</div><div>Participating Trust Agreement</div></div><div><div>2.</div><div>1 Copy</div><div>Signature Card per client</div></div><div><div>3.</div><div>1 Copy</div><div>Client Information Sheet (CIS)</div></div><div><div>4.</div><div>1 Copy</div><div>Valid ID</div></div><div><div>5.</div><div>1 Original</div><div>Letter of Instruction</div></div><div><div>6.</div><div>1 Original</div><div>Client Suitability Assessment Form</div></div><div><div></div><div></div><div>To be supplemented by a CSA Waiver if applicable</div></div><div><div>7.</div><div>1 Original</div><div>Risk Disclosure Statement</div></div><div><div>8.</div><div>1 Copy</div><div>FATCA CCW</div></div></div> <div>Additional for Non-Individuals<div><div>1.</div><div>1 Original</div><div>Notarized Secretary’s Certificate</div></div><div><div>2.</div><div>1 Orig/ Copy</div><div>of CIS of the company and per authorized signatory</div></div><div><div>3.</div><div>1 Copy</div><div><i>As applicable</i> Articles of Incorporation/ Partnership/ Cooperation By-Laws Registration with the Regulatory Body (SEC, CDA, DTI) General Information Sheet (GIS)</div></div></div>